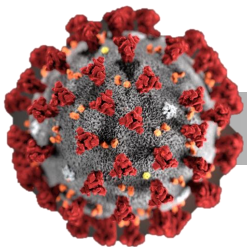


COVID 19: Supplier Webinars #1 and #2

Frequently Asked Questions



COVID-19: Supplier FAQ

- **Can you define 'Deep Cleaning'?**

→ Deep cleaning is done by outside services and is a more thorough cleaning. The outside services may apply non-traditional methods, like misting or fogging, which may require additional PPE. Suggest using EPA approved disinfectants.

<https://www.epa.gov/pesticide-registration/list-n-disinfectants-use-against-sars-cov-2>

- **What is the ramp up plan for Engine & Transmission?**

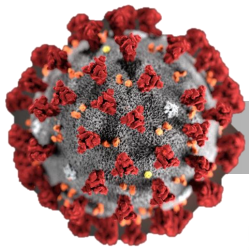
→ Engine & Transmissions will be the same pattern as Frame plants, but will have some variation. Because these plants provide to multiple frame plants and need to supply in advance, it is best to monitor the forecast (830's) and orders (862's) for the specific details. We only anticipate Engine/Transmission plants beginning ramp up 1-2 days prior to Frame plants.

- **What happens if Mexico authorities are not allowing to run due to Coronavirus risk for Associates? We need to restart April 27th and Mexican government extended social distancing until May 17th**

- As for Mexico, we continue to monitor this and our operations as well as our suppliers are preparing for the restart, just waiting for the official go ahead from the Mexican government.

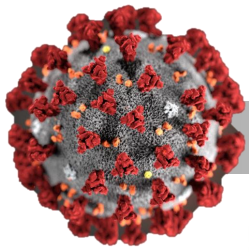
- **Will Honda require an associate to wear safety glasses under the face shield?**

→ The associates will be required to wear safety glasses.



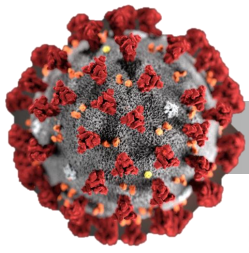
COVID-19: Supplier FAQ

- **Are you going to review what Honda is going to require as far as PPE for suppliers who work onsite. Are masks going to be required in all areas, restrictions besides temperatures as they enter a site?**
 - Suppliers will be expected to follow the regular PPE and NA guidelines for face coverings. As normal, they are expected to supply their own. If a supplier does not bring their own, then Honda will provide, similar to the normal practices
- **Suppose we implement changes in our production line, like re-arranging work cells to maintain social distancing. Are we going to need to submit IPPAAR? What are the criteria?**
 - Suppliers will require many changes to production lines in order to mitigate COVID-19 risk by social distancing. Documenting all change points through IPPAAR can be an overwhelming task for our suppliers as well as for Honda team receiving the change request and providing response in a timely manner. At this time, we are working with NA Honda Plants to reach consensus. I will share our direction to you by April 30th, as well as how we will communicate to our supply base any changes to IPPAAR requirements as it relates to social distancing impacting production line.
- **What is Honda and other suppliers planning to do in case of a tornado/take shelter situation?**
 - Honda will suspend full tornado drills at this time, but if actual tornado warning we will practice safe distancing to the best of our ability wear face coverings and take appropriate safety measures.
- **Will Honda require an associate to wear a face mask under the face shield?**
 - The associates will be required to wear a face covering under a face shield. Exceptions could be for safe work environment (example: weld area will use weld masks and clean, but not face masks) or associates who have medical reason that they cannot wear a face mask.



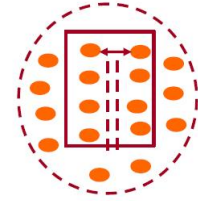
COVID-19: Supplier FAQ

- **Can you tell us about hourly associates clocking in and out? Do you have a “no touch” system? If not, what measures are you taking to prevent the spread of COVID due to touching to clock in and out?**
 - Time clocks are being cleaned and sanitized more frequently and we are promoting appropriate spacing when lines form.
- **What is the plan for summer shutdown? Delayed?**
 - Currently, there is no change to the summer shutdown.
- **For non-production individuals working remotely what is the plan for return to the office?**
 - All non-production associates who are able to work remotely will continue to work remotely during Phase I and Phase II. At this time we have not fixed a date for non-production associates working remotely to return to the office.
- **Will Honda now supply face masks or will you still allow associates to bring their own face masks?**
 - Face coverings are required for all individuals inside a Honda facility. Honda will provide one mask daily to each full-time and contingent associate along with an envelope/bag for storage. Associates can bring their own surgical and home made mask providing it follows the normal guidelines for the department/role. 3rd party contractors and visitors are expected to provide their own PPE.
- **Are you still using lockers for changing, storage of personal items, etc? If no lockers, what are associates doing with their personal items they would have normally placed in their lockers – coats, umbrellas, lunch, purse, clothing change, etc.?**
 - The locker rooms will be open for use but the capacity will be limited. Associates will be able to: pickup and drop off uniforms; change & store personal belongings in locker. There will be no eating in the locker rooms. Will encourage associates to dress at home and provide alternate drop areas for dirty uniforms. Important to educate associates not to loiter.



COVID-19: Supplier FAQ

HONDA
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- **Smoking Area – how are you handling distancing in these areas – the “Smoke Shacks” have limited space?**

→ Temporarily expand the smoking area to increase capacity. Will clearly indicate the temporary permitted area for distancing. Apply markings on the ground /seats to indicate appropriate spacing.

- **Is your cafeteria open for lunch service – box lunches only, some other lunch style. How to pay?**

→ Plan to provide bagged breakfast option during A shift and boxed lunch with limited selection during all shifts. All offerings are one standard price. Vending machines remain open, along with Market C / self serve areas. Touchless payment and credit/debit card available for food purchases, no cash.

- **How to check temps – at entry points – do you keep FT people there all shifts (late arrival, partial days, vacation, etc.)?**

→ All associates reporting to work will be screened for fever upon arrival. A trained screener will measure the associate’s temperature with a no-touch thermometer. If the associate does not have a fever, he or she will continue to their work area. If the associate has a temperature at or above 100 degrees Fahrenheit, he or she will not be able to enter the building. Several scanning stations will be set up before the shift and after shift change all associates will use the main security entrance.

- **Do you have a self serve food line (honor system – pick up snack or drink , scan item and pay?**

→ Yes, several cafeteria locations have a Market C/ self serve area.

- **How to keep social distancing for breaks and lunch?**

→ All facilities will stagger shifts, breaks and lunches to minimize bottlenecks. 50% of the chairs have been removed from every cafeteria, extra seating capacity has been created in walkways, hallways, & production areas. Also encouraging associates to eat in their vehicles or desk.